

NEWS & INFORMATION BUREAU
Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	COMMUNICATION SERVICES	GASS/PNA										
	POSTAGE & COURIER SERVICES	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	125,000.00	125,000.00		Provision for mailing expense of the agency.
	TELEPHONE -LANDLINE	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	1,477,000.00	1,477,000.00		Provision for telephone expense of the agency
	TELEPHONE-MOBILE	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	1,472,000.00	1,472,000.00		Provision of mobile phone to NIB Officials & Employees
	INTERNET SUBSCRIPTION	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	1,000,000.00	1,000,000.00		Provision for internet expense of the agency
	CABLE, SATELLITE EXPENSE	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	300,000.00	300,000.00		Provision for cable expense of the agency
2	REPAIRS & MAINTENANCE											
	MOTOR VEHICLES	NIB	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	847,000.00	847,000.00		Provision for the proper maintenance & needed repair of NIB service vehicles.
3	SUPPLIES & MATERIALS											
	Common Use Supplies & Materials available at Procurement Service and other suppliers	NIB	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	5,417,000.00	5,417,000.00		To be procured by Property & Supply as the need arises (including plumbing,carpentry,painting, electrical & motor vehicles supplies)
	ACCOUNTABLE FORMS	GASS	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	150,000.00	150,000.00		To be procured by Property & Supply as the need arises(including blank checks & accounting forms
	FUEL,OIL & LUBRICANTS	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	2,193,000.00	2,193,000.00		Provision for the gasoline & other expense of agencies service vehicles.
4	WATER, ILLUMINATION & POWER											
	WATER SERVICES	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	520,000.00	520,000.00		To cover water expense of the agency.
	ELECTRICITY SERVICES	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	3,214,000.00	3,214,000.00		To cover electricity expense of the agency.
5	TRAINING EXPENSES	GASS/PNA	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	298,000.00	298,000.00		TRAINING/SEMINARS/CONVENTION/WORKSHOP expense of NIB Officials & Employees.
6	RENTS,BUILDING,STRUCTURE	NIB	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	2,007,000.00	2,007,000.00		Lease of office spaces for IPC & PNA Bureau's
7	FIDELITY BOND PREMIUMS	GASS/PNA	DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	50,000.00	50,000.00		Provision for insurance expense for NIB Accountable Officials.
8	OTHER SERVICES											
	ADVERTISING SERVICES	GASS	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	1,000.00	1,000.00		Provision for advertisement expense of the agency
	SECURITY SERVICES	GASS	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	1,113,000.00	1,113,000.00		Hiring of additional personnel under Job Order Contract
	CONSULTANCY SERVICES	PPS/MARD	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	2,426,000.00	2,426,000.00		to augment manpower requirement in order to strengthen
	OTHER PROFESSIONAL SERV	NIB	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	4,580,000.00	4,580,000.00		the agencies operation for the delivery of our task & mandate.
	LEGAL SERVICES	GASS	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	46,000.00	46,000.00		Provision for legal expense of the agency
9	OTHER EXPENSES											
	PRINTING & PUBLICATION	NIB	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	915,000.00	915,000.00		Provision for newspaper subscriptions for monitoring purposes.
	TRANSPORTATION & DELIVERY	GASS/PNA	ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC	GAA	100,000.00	100,000.00		Provision for hauling & other expense of the agency
							GRAND TOTAL		28,251,000.00	28,251,000.00		

PREPARED BY:

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